



**CITADEL PAC  
MEETING AGENDA  
27 June, 2022 — 7:00 pm **IN THE LIBRARY****

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**Welcome and Call to Order**

**PAC Executive:**

Chairperson	Laura Code
Treasurer	Ayushya Bangur
Secretary	Gabi Green
DPAC Rep	Susan Jenner
Grade 8 Leaving	Debbie Phillips/Linda Bailey
Social Media	Nipa Bhalla
Fundraising	--
Member at Large	--

**Approval of Agenda and Meeting Minutes**

**Principal's Report**

- John Goheen/Rick Dhaliwal

**Committee Reports**

- Chair's Report
- Treasurer's Report
- DPAC Report
- Fundraising Report
- Grade 8 Leaving

**New Business**

- Vote on proposed budget for 2022/23 (see attached).

**Important Dates**

- Next meeting will be 26 September 2022 - IN THE LIBRARY

**Meeting Adjournment**

*Thank you for attending the Citadel PAC Meeting. We appreciate all of our parent volunteers!*

**Citadel Middle School PAC**  
**Draft Budget 2022/2023 (Proposed in Exec Meeting on June 13th)**

**INCOME**

**Gaming (account at Vancity)**

Opening Balance	\$	9,180.33
Interest	\$	-
Estimate Gaming Grant rcvd in Oct 2022-23	\$	8,720.00
	<b>A</b>	<b>\$ 17,900.33</b>

**PAC Account at School (held in KEV)**

Opening Balance (PAC Donations)	\$	1,681.00	Note 1
Estimated PAC Donations (2022 - 2023)	\$	2,966.00	
Misc. Fundraiser	\$	-	
	<b>\$</b>	<b>4,647.00</b>	

Opening Balance (Grade 8 Leaving Ceremony)	\$	3,279.63	Note 1
PAC Donations (2022 - 2023)	\$	-	
Misc. Fundraiser	\$	-	
	<b>\$</b>	<b>3,279.63</b>	

Opening Balance (Staff Appreciation)	\$	277.42	Note 1
PAC Donations (2022 - 2023)	\$	-	
Misc. Fundraiser	\$	-	
	<b>\$</b>	<b>277.42</b>	

**PAC Account at School (held in KEV)**

**\$ 8,204.05**      B

**Operating (account at Vancity)**

Opening Balance	\$	807.90
Interest	\$	-
PAC Donations/Hot Lunch	\$	-
	<b>C</b>	<b>\$ 807.90</b>
	<b>\$</b>	<b>26,912.28</b>

<b>Note 3:</b>	
<b>Funds alloted already (from Kev)</b>	
Grade 8 Leaving Ceremony	\$ 3,279.63
Staff Appreciation	\$ 277.42
Funds Already Paid	\$ -
<b>Funds Left after at YE</b>	<b>\$ 3,557.05</b>
<b>Funds alloted already (from Kev)</b>	
Classroom funds (\$200 per class, 19 divisions)	\$ 4,050.00
Acts In Kindness/ Gifts	\$ 200.00
Miscellaneous, Bank Fees	\$ 350.00
Funds Already Paid	\$ -
<b>Funds Left after at YE</b>	<b>\$ 47.00</b>
<b>Funds alloted already (from Operating)</b>	
Riverside Secondary Bursary	\$ 200.00
Funds Already Paid	\$ -
<b>Funds Left after at YE</b>	<b>\$ 607.90</b>
<b>Funds alloted already (from Gaming)</b>	
Funds Allotted LY for Archery	\$ 2,900.00
Wish List/ Field Trip	\$ 10,000.00
Student Education Presentation (eg Saleema Noon etc)	\$ 2,200.00
Emergency Prep	\$ 500.00
Funds already paid	\$ -
<b>Funds Left after at YE</b>	<b>\$ 2,300.33</b>
<b>Note 1:</b>	
<b>Total includes:</b>	
Opening balance in KEV:	\$ 1,681.00
c/f from grade 8 leaving ceremony:	\$ 3,279.63
c/f from staff appreciation:	\$ 277.42
	<b>\$ 5,238.05</b>

<b>EXPENSES</b>		<b>Paid</b>	<b>Budgeted</b>	<b>Can be used From Operating</b>	<b>Can be used From Gaming</b>
2022/23 Start Up		\$ -	\$ 500.00	\$ 500.00	\$ -
Classroom funds (\$200 per class, 19 divisions)		\$ -	\$ 3,800.00	\$ 3,800.00	\$ -
Student Services Department		\$ -	\$ 250.00	\$ 250.00	\$ -
BCCPAC Membership Fee		\$ -	\$ 75.00	\$ -	\$ 75.00
Bank Fees/Service Charges		\$ -	\$ 50.00	\$ 50.00	\$ -
Acts In Kindness/ Gifts		\$ -	\$ 200.00	\$ 200.00	\$ -
Riverside Secondary Bursary		\$ -	\$ 200.00	\$ 200.00	\$ -
Student Education Presentation (eg Saleema Noon etc)		\$ -	\$ 2,200.00	\$ -	\$ 2,200.00
Emergency Prep		\$ -	\$ 500.00	\$ -	\$ 500.00
Miscellaneous		\$ -	\$ 300.00	\$ 300.00	\$ -
Wish List/ Field Trip		\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
<b>Total expenses</b>	<b>D</b>	<b>\$ -</b>	<b>\$ 18,075.00</b>	<b>\$ 5,300.00</b>	<b>\$ 12,775.00</b>

Total Balance remaining with PAC (A+B+C-D) **\$26,912.28**

Note 2

<b>Note 2:</b>	
Balance in each account	
Gaming	\$ 17,900.33
Donation (KEV)	\$ 8,204.05
c/f from operating	\$ 807.90
	<b>\$ 26,912.28</b>

Check \$ -

<b>Deposits</b>	
<b>Monthly Reporting</b>	
Gaming	\$ 17,900.33
KEV (PAC, Gr 8, Stass App)	\$ 11,761.10
Operating	\$ 807.90
	<b>\$ 30,469.33</b>